

Victoria James

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Education

- 2020-present **Westfälische Wilhelms-Universität Münster, Germany**
Faculty of Law
German Law Study: Bachelor's Degree expected in 06.2025
FFA Program (voluntary two-year program in common law or international law)
Relevant courses already passed and currently attending: Introduction to the Common Law Legal System, Tort Law, Contract Law, American Constitutional Law, Conversation and Presentation Skills for Lawyers, Legal Research and Writing
- 2011-2020 **Domschule Schleswig, Schleswig, Germany**
Abitur (High School Diploma/A Levels) Final Grade: 1.6 (approx. A)
- 2017-2018 **Middletown High School, CT, USA**
Student Exchange Program
Diploma obtained with high honors

Work Experience

- 2021 **Rechtsanwälte und Notare Radtke, Rendsburg, Germany**
Law Intern
Conducted legal research and analyzed cases files for the lawyers. Participated in client meetings, observed criminal court proceedings and assisted law firm with general administrative office work.
- 2018, 2020 **Verwaltungsgericht Münster, Germany**
Law Trainee at the Administrative Court
Analyzed files, observed civil court hearings, and assisted with office work. Reviewed adjudications and was responsible for assisting two administrative law judges in their daily work.
- 2016-present **Jungkolping Seppenrade, Lüdinghausen, Germany**
Staff Member
Member of a team responsible for organizing a youth camp. Duties and responsibilities include finding camping locations, managing finances and legal matters and supervising children during camp.

Skills

Languages

Native German speaker, fluent in English, basic knowledge of French and Latin

Computer

Windows, Linux, Apple MacIntosh, LexisNexis, PowerPoint

Interests

Freelancer for the law magazine AD LEGENDUM, member of the German-American Law Association, tutoring in English and Math (high school and college students), participation in school exchange program to France, traveling (Australia, Norway, Spain, USA), sports (volleyball, tennis)